

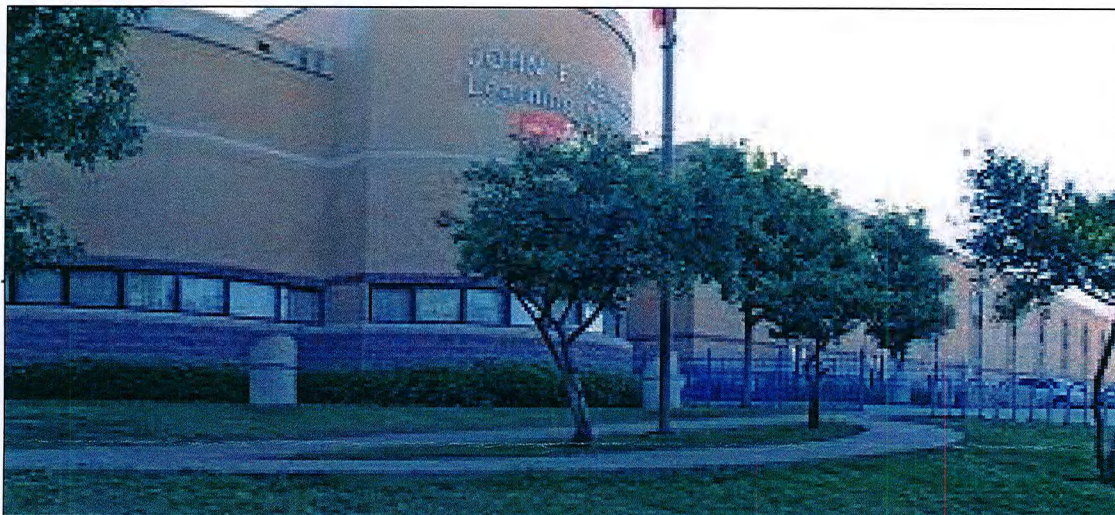
# JFK Day of Service Project

John F. Kennedy Learning Center

Grades PK-5

Proposal Outline For:

November 23, 2013



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**John F. Kennedy Learning Center**

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## Proposed Service Action Areas

Thank you for considering John F. Kennedy as one of the sites for the JFK Day 50<sup>th</sup> Service Day Project. JFK is a neighborhood school with a long tradition of service learning and community involvement. The school serves approximately 739 students in grades PK-5.

Additionally, our campus is composed of a diverse bilingual student body, with 96% served via the free and reduced school lunch program. Many of our students are legacy students whose parents attended the program. Strong community roots and parent involvement are a hallmark of our school programs. JFK is in need of assistance with service projects and/or donations for the following areas:

1. Auditorium
2. Library
3. Autism Sensory Room
4. Autism Classrooms
5. School Gym
6. Furniture Storage Room
7. Advance Parent Education Room
8. School Garden



## **School Auditorium**

**Project Benefit Summary:** The School Auditorium is an integral part of our school. The space is used in the mornings, throughout the day, and for after school extra-curricular programs and activities. The space is well maintained, in good condition, and reflects the pride of our students and community. However, the auditorium curtains have been in place for 18 years and reflect the wear and tear of years of use.

Replacing the curtains will improve the appearance of the space and enable our students to continue to enjoy a wonderful learning space. Estimating the cost presents a challenge without engaging a company that specializes in auditorium draperies. Presently, the rear draw curtains are the ones in greatest need of repair/replacement.

**Breakdown of Cost:** \$4,800 - \$10,000 depending on the size of the stage. Our stage is closer in size to that of a middle school. Therefore I've included estimates for both elementary and middle school stages.

The outline of cost included below is taken from BellaTEX, Inc. Stage Curtains and Theatrical Drapes 1800-372-3373 [www.bellatex.com](http://www.bellatex.com)

### **Sample Small Elementary School Stage**

*Cost:* \$4,800

*Scope:* Replacement curtains

*Size:* Small stage with a 28' proscenium opening, basic requirements

*Description:* Removing old curtains and installing new ones in their place, using existing tracks and battens in good condition.

*Materials:* A medium weight IFR synthetic fabric was used for the Valance and Front curtain, with minimal masking necessary. A light weight synthetic velour was used for the rear draw.

#### ***Products and Services Purchased:***

- 1 Grand Valance, tied to existing batten
- 1 Front Curtain on existing track
- **1 Rear Draw Curtain**
- 1 Get It Right Measuring and Layout Design
- 1 Dealer Installation

#### ***Notes:***

- If the tracks and battens had needed new rope, floor block, and a few new carriers, which is a typical repair, it would have added approximately \$500-\$600.
- If all new tracks and battens needed to be supplied and installed it would have added approximately \$2500 to \$3000.

### **Sample Average Middle School Stage**

*Cost:* \$10,600

*Scope:* Replacement curtains. Not included was a U-shaped surround curtain to mask the back and side walls, budgeted for the following year.

*Size:* Average stage, basic requirements

*Description:* In most respects, this was a fairly typical installation for a middle school, large elementary school, or small community center stage.

*Materials:* A top end, heavy weight, all synthetic, inherently flame retardant fabric was used throughout. No curtains were lined and 50% fullness was used throughout.

***Products and Services Purchased:***

1. 1 Grand Valance (tacked to the back of the proscenium arch)
2. 1 Set of 23 letters sewn onto Grand Valance
3. 1 Front Curtain on new heavy duty track
4. 1 Borders on new pipe battens
5. 1 Get it Right Measuring and Layout Design
6. 1 Installation by Dealer

***Notes:***

- The addition of the 23 letters is unusual. Three or four letters is more common, but the full school name made for an impressive presentation. It also added approximately \$1,800 to the cost of the project.
- Had the rear U-surround and track been installed at the same time, it would have added approximately \$9,700 to the total cost of the project.
- More economical fabrics could be utilized and reduce the overall cost of this project by approximately 25%.

**Volunteers Needed:** A minimum of 20 volunteers would be needed for this project, unless a contractor is used instead.



## **School Library**

**Project Benefit Summary:** The School Library is the heart of our school. In addition to providing volumes in both electronic and hard copy, the library is an additional learning space where lessons are delivered to students each day. The space is also used for professional development, PTA meetings, and community events.

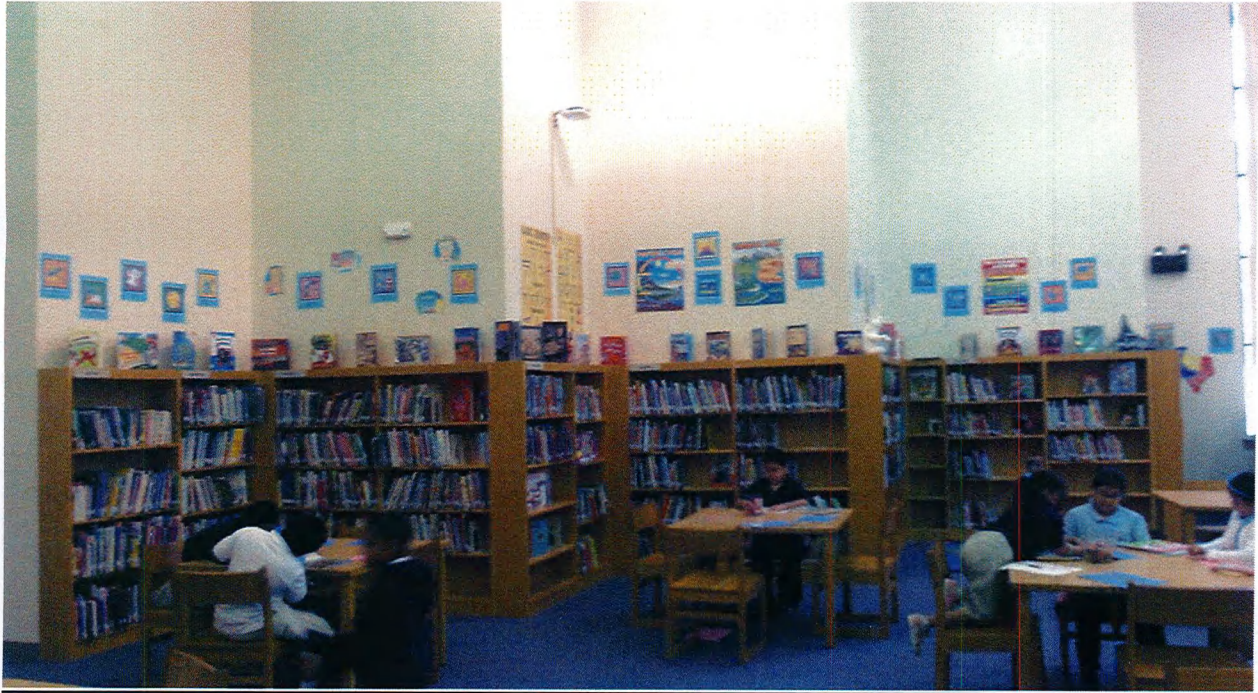
**Project Needs:** Library Space is approx. 3,000 sq. ft. including office and AV storage room.

1. **Mural:** Design of mural depicting school namesake along with representations of his legacy (one accent wall).
2. **Cleaning/Re-shelving:** Clean and organize the JFK Library by removing out of date materials from the collection, organizing shelves by call number and/ or author's last name in the E and FIC area, re-shelving to maximize space without crowding books, etc.
3. **Technology:** Purchase 5-10 iPads with Mac Book Pro and charging station for daily instruction.
4. **Books:** Purchasing additional hardcover and e-books for the collection in English and Spanish.
5. **Painting:** Paint the entire library.
6. **Vertical Blinds:** Replace vertical blinds on windows.
7. **Furniture:** Our tables and chairs are beginning to breakdown after 18 years of use.
8. **Volunteers:** 15-20 volunteers needed.

### **Breakdown of Cost:**

1. **Mural:** Design of mural depicting school namesake along with representations of his legacy (one accent wall). Cost can range between \$5,000 and \$8,000 depending of hours required for completion.
2. **Cleaning/Re-shelving:** Cleaning Rags, \$35.00 - \$40.000; Cleanser solution (non-toxic), \$65.00
3. **Technology:** 5-10 iPads, \$3,000 -\$6,000; Charger and Mac Book Pro, \$2,000.
4. **Books:** Rainbow booklist \$7551.38; Sebc0 booklist \$1,519.55.
5. **Painting:** Color and Neutral Paints, brushes, paint holder (buckets), paint tape, tarp/sheets to cover shelves/books, tall ladders, cleaning supplies, \$2,500.00.
6. **Vertical Blinds:** Requires professional estimate for pricing.
7. **Furniture:** We require a minimum of 8 tables. Two rectangular hardwood tables and six square hardwood tables. Estimated cost of rectangular tables is \$123.00-\$159.00. Estimated cost of square tables is \$104.00-\$131.00; Four chairs are required for every square table and six chairs for both rectangular tables =36 chairs. Chairs must have between 16" and 18" seat height. Estimated cost of chairs range from \$43.00-\$72.00 each. Priced with School Outfitters furniture company at [www.schooloutfitters.com](http://www.schooloutfitters.com)

## School Library



## Autism Sensory Room

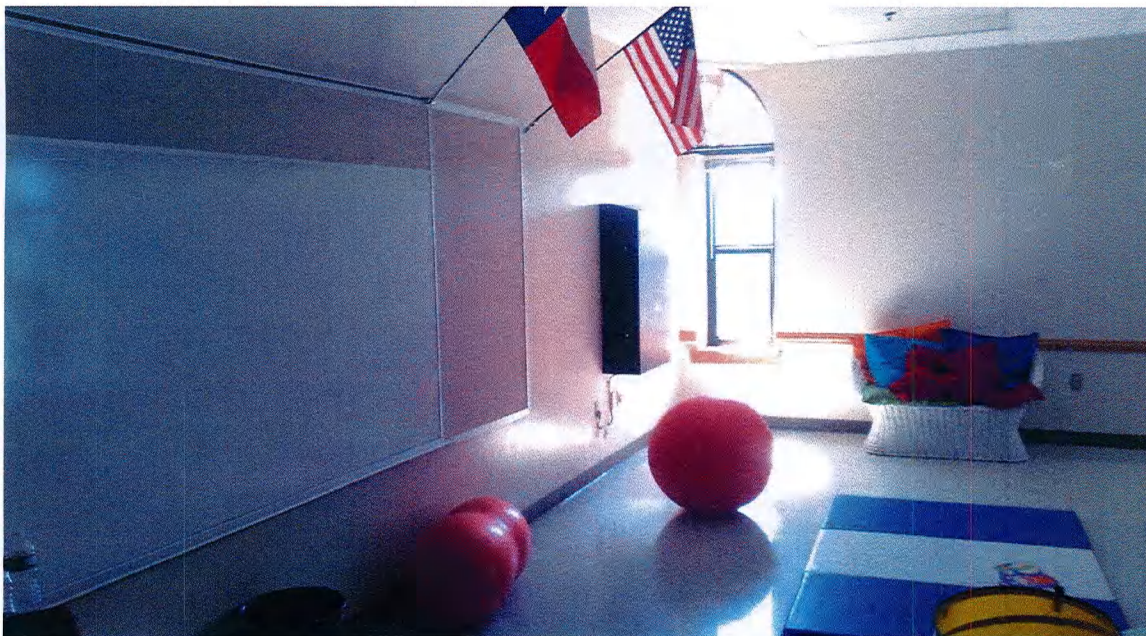
**Project Benefit Summary:** JFK currently has 3 Autism Units serving 16 students in grades Kinder – 5<sup>th</sup>. In addition to curriculum needs, the schools provides numerous sensory and exercise activities to enhance academic and developmental needs. The Sensory Room supports the implementation of these strategies, and requires painting in muted colors, muted lighting, and a range of sensory tools and equipment. The Autism program provides an incredible service for both students and families.

**Project Needs:** Space is 871 sq. ft.

1. Design and painting of the classroom space in muted colors that are calming and inviting with severe sensory integration needs.
2. Sensory equipment purchases
3. Installation of two swings into IBEAMS
4. Volunteers: 10-12 volunteers needed.

**Breakdown of Cost:**

1. **Paint:** Cost of paint, brushes, painters tape, and cleaning supplies: \$500.00
2. **Sensory Equipment:** Carpeted platform swing [www.especialneeds.com](http://www.especialneeds.com) item #E00189 \$179.95. Skywalker 5' Square Bounce and Learn interactive trampoline [www.walmart.com](http://www.walmart.com) \$79.95. Safety Mats \$400.00
3. **Swings and Installation:** Swings are \$50.00 each. Possible contractor volunteer needed for installation.



## **Autism Classrooms**

**Project Benefit Summary:** Autism students are housed in 3 separate classrooms on the campus. Many of the students are non-verbal and require technology to communicate their needs. The ability to provide communicative devices is integral to their emotional health, and academic achievement.

### **Project Needs:**

1. Three iPads for each of the Autism classrooms with chargers.
5. Protective cases for each of the iPads.
6. iTunes cards to cover the cost of downloading Talker software.
7. Two volunteers needed

### **Breakdown of Cost:**

1. **iPads:** Walmart estimate for 9 iPads = \$3,546.
2. **Protective Cases:** Lifeproof Lifejackets for iPad = \$59.99 each
3. **iTunes Cards:** Proloquo2go Communication Software \$219.00 on iTunes. We only need to purchase one license.

## **School Gym**

**Project Benefit Summary:** JFK's school gym is in dire need of paint, colourful murals/stencilling, and fans. Students in grades K-5 are required to participate in physical education activities each week. Additionally, our gym serves as the headquarters for our Catch Health Education initiative. Making the gym a student friendly and visually appealing space will enhance the educational experience of students and support their enthusiasm for physical activity and a healthy lifestyle.

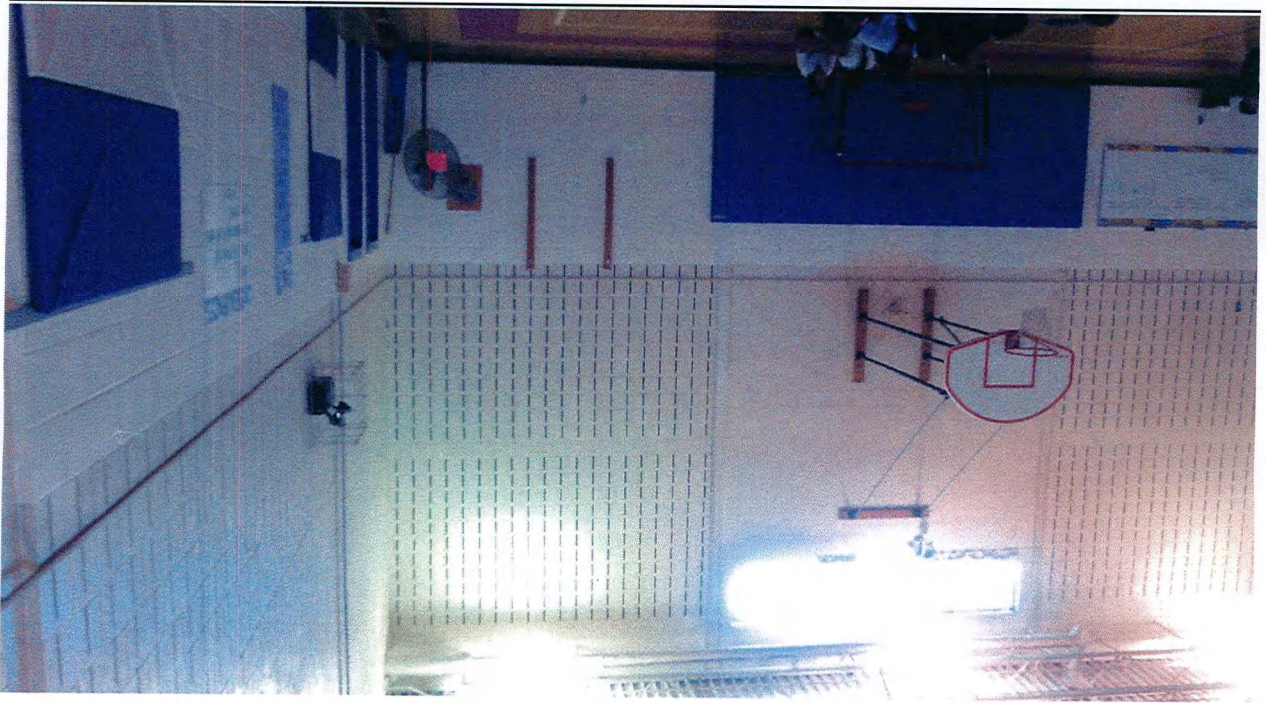
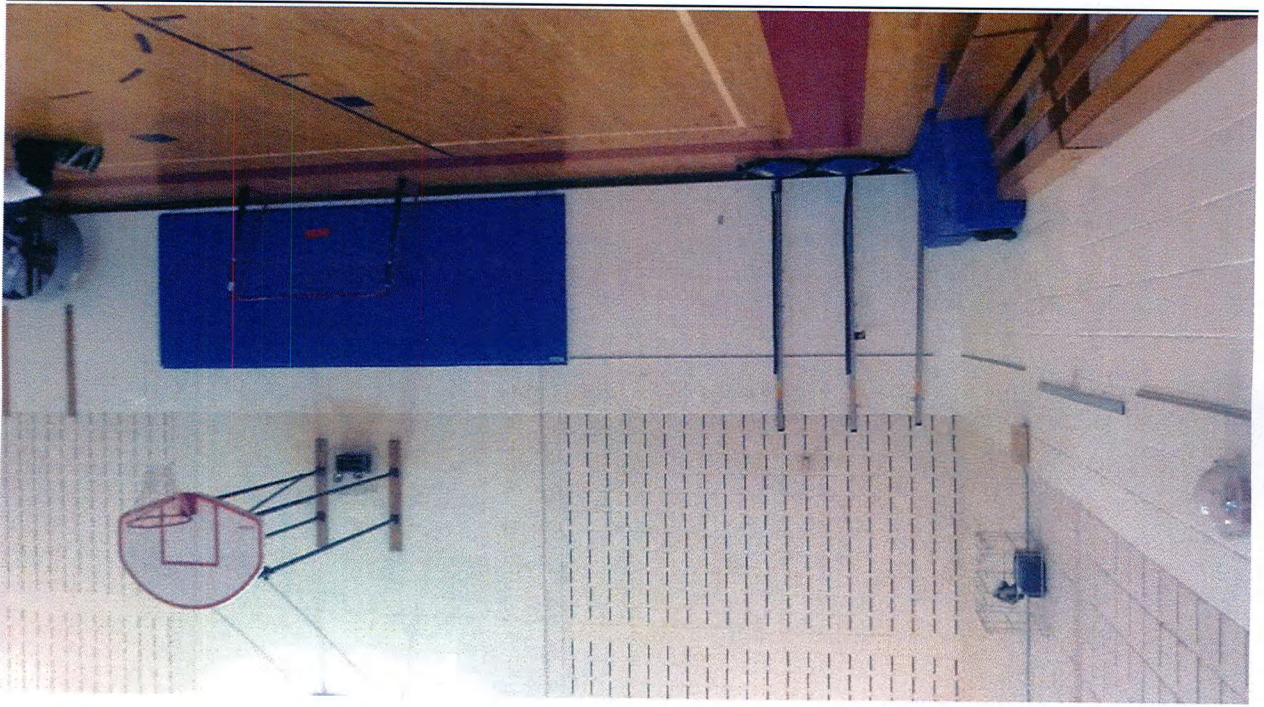
**Project Needs:** Space is approx. 3,512 sq. ft.

1. All walls require painting along with colorful figures, and stenciling.
2. Ladder or Lift to accommodate high walls.
3. Tarp, brushes/rollers, painters tape, and cleaning supplies
4. 20 volunteers needed

### **Breakdown of Cost:**

1. **Paint:** Approximately \$1,300
2. **Ladders/Lift:** Cost uncertain.
3. **Painting Equipment:** Approximately \$500.00





**School Gym**

## **Furniture/Equipment Storage Room 227**

**Project Benefit Summary:** JFK currently have a room that has become the catchall for surplus furniture, equipment, and miscellaneous tools. Many of the items in the room are outdated and must be sorted to be delivered to the district's salvage warehouse. The volume of items in the room requires careful itemization and removal. The space will then be able to be repurposed as a classroom for our students.

**Project Needs:** Space is approx. 871 sq. ft.

1. Furniture sorting and removal. Furniture in good condition will be relocated to existing classrooms.
2. Cleaning Supplies
3. 10-12 strong volunteers needed.

**Breakdown of Cost:**

4. **Cleaning supplies:** \$40 for rags and non-toxic cleaning solution.



## Avance Parent Education Room

**Project Benefit Summary:** In addition to student programs, JFK currently partners with Avance to provide services to our parents in the form of educational programs. One part of the program oversees parent education for mothers with children between the ages 18months and 3years. Mothers attend the program with the children and are provided with educational play, language building, and literacy skill building strategies that they can implement with their children at home.

The other part of the program provides parents with English Language classes to build their capacity in the language and help them participate fully in their child's education. Both programs provide a service that helps unite the community and improve student readiness and achievement. The computers will support instructional design, curriculum access, lesson planning, and lesson delivery.

**Project Needs:** Space is approx. 871 sq. ft.

1. Two desktop computers with monitors and keyboards.
2. Two volunteers needed for computer set up

**Breakdown of Cost:**

1. **Dell Desktop towers:** \$379.00 each at [www.walmart.com](http://www.walmart.com)
2. **Acer 17" LCD Widescreen Monitors:** \$94.00 each at [www.walmart.com](http://www.walmart.com)
3. **Wireless Desktop 800 Keyboard and Mouse:** \$19.98 each at [www.walmart.com](http://www.walmart.com)



## **JFK School Garden**

**Project Benefit Summary:** JFK's first school garden was installed in the spring of 2013. The garden houses flowers, vegetables, and herbs. Currently, science classes in all grade levels make use of the garden for experiments, hands-on activities, and service learning. Our goal is to expand the garden to include additional type of plants, a butterfly garden, and organic composting to keep the garden fertilized and healthy.

**Project Needs:** We currently have five garden boxes that are between 6-8 feet in length and 3-4 feet wide.

1. Perennials and succulents and vegetables reflecting the flora of the high plains.
2. Organic Composting system
3. Four Additional Garden Boxes with soil
4. Wiring to keep animals out of the boxes.
5. 15-20 volunteers with gardening know how.

### **Breakdown of Cost:**

1. **Additional Plans/Seeds:** \$350
2. **Organic Composting System:** \$376.19 [www.homeclick.com](http://www.homeclick.com)
3. **Four Additional Boxes with soil:** \$130.00 [www.homedepot.com](http://www.homedepot.com)
4. **Wiring:** Frame-It-All Small Animal Barrier Stainless Steel Expandable Garden Fence \$69.98 each at [www.amazon.com](http://www.amazon.com). We'll need 8 fences total after expansion.





**Thank you for considering our school for this  
project.**